

SFA – Skyline Friends of the Arts Monthly Meeting Minutes - June

Monday June 14th, 6-7 PM Executive Board Meeting, 7-8:30 PM General Meeting

Board Member Attendance:	Tyra Lemmen (present)	President
	Jeanne Burnside (absent)	Vice-President
	Ashok Mollin (arrived for 7 PM)	Treasurer
	Theresa Angelini (present)	Secretary
	Rosemary Walker (absent)	Band Rep.
	(vacant)	Choir Rep.
	(vacant)	Orchestra Rep.
	Deb Masten (present)	Theatre Rep.
	Jason Smith (arrived for 7 PM)	Band Director
	Lyn CieChanski (present)	Choir Director
	Andrea Cowper (present)	Orchestra Director
	Anne-Marie Roberts (present)	Theatre Director
	Patty Kenny (present 6-7PM)	501c3 Application Committee

Executive Board Meeting, 6-7 PM

- I. Tyra introduced the topic of the 2010-11 calendar and goals for SFA for the coming year.
 - A. Meeting Dates:
 1. The possibility of changing the meeting date and time was raised but everyone thought it was best to keep the meetings on the second Monday of the month.
 2. The meeting dates will be: Sept ~~20~~ 27, Oct. 11, Nov. 8, Dec. 13, Jan 10, Feb 14, March 14, April 11, May 9, June 13.
 3. The meeting times will be as in the past: 6 PM for Executive Board, 7 PM for General SFA members.
 4. Andrea will reserve the room (B329) with the school secretary.
 - B. Major SFA fundraisers and dates for the upcoming year include:
 1. Music and a Meal will be held October 19th with a pancake supper. Pancakes seem to be the easiest option for this type of dinner.
 - a. Dinner will start at 5:30 PM with performance starting at 7 PM.
 - b. General feedback from last year was that this was a long evening and there's no need to overwhelm our patrons with long performances. There needs to be some clarity as to whether the goal of this evening is to perform or to fundraise and offer the performances as the gift to our supporters. The intention is that this year Orchestra/choir jointly perform a 25 minute Requiem. The surround-sound marching band performance was popular last year in the auditorium as the start to the performance.
 - c. It works best to keep the students at school after school so that everyone is available for the dinner event.
 - d. The sponsorships worked well and we should expand on this in the future.
 2. We discussed a "Direct Appeal" of requesting a suggested donation at registration this summer. An envelope will be included with the appeal information that can be returned at registration or at the front office. Tyra will write up a letter to accompany the direct appeal request.
 3. We will continue to have a Flower Sale in the spring, although this year's sale wasn't as successful as the previous year.
 4. The June carwash raised \$1100. Choir would like to hold a car wash in the fall.
 5. May 6th is opening night of the spring musical. We can hold a fundraiser of appetizers and finger food sold as ticket separate from the admission tickets. The ticket sale

proceeds for admission goes to "Trust and Agency" and is not money for Skyline Theater or SFA.

6. April 13th will be Choral Cavalcade, a choir fundraiser.
7. Skyline will take a year off from hosting the District Festival this coming year.
8. Picnic Pops will be held May 21, which is a band event with all the Ann Arbor high schools and middle schools (and is not a fundraiser).
9. Music & Munchies was very successful this year for raising \$750 on one Saturday at the PTSO. We may do more this coming year.
10. The possibility of doing things like cleaning up Yost Arena for fundraising could be pursued, if the students do the majority of work.

II. Choir requests

- A. Lyn stated that she needs to be paying her accompanist approximately \$500 for this spring trimester. Pioneer's accompanist gets paid through some method, other than their booster club, which is unclear to Lyn. Unfortunately, choir does not have adequate funds for this in the Choir General Fund.
- B. Pioneer did give \$5000 in seed money to Skyline choir at the beginning of the program, which was extremely generous. None of the current SFA board members were involved at the time, when this money was received in fall of 2008. Lyn assured us that she had properly thanked the Pioneer choir booster group in a letter.
 1. Tyra noted that she understood that \$1500 had been spent from that seed money for SFA shirts (300 shirts printed at \$5/each), which at this later date, seems like an unfortunate decision, but it was intended as a fundraiser. Tyra will verify the cost of the shirts and that money should then be refunded to the choir general account. We took a vote and approved of this move. Then \$209 from this money can be used with other money from the Choir general account to pay for the accompanist.
 2. There was discussion that this payment to an individual needs to be an "honorarium" and not a salary that would have tax implications.

III. 501c3 Application

- A. Patty has verified that the 501c3 online application will not be released for some time, so we need to proceed with the paper format.
- B. Patty is concerned that the application is "sort of complicated" from a legal point of view.
- C. We will need to spend \$850 for the application and we had 4 votes in favor. We can follow up with Rosemary to verify her vote for a majority. (Rosemary emailed her approval on 9/3/10)
- D. Tyra will get the book, "501c3 For Dummies" to Patty and they will get together this summer to try to get the application complete.

IV. Treasury Report

- A. Camp Registrations as of June 14th are as follows: (proportions compare camp attendees to class enrollees)
 - a. Band: 101/127 have registered with 12 requesting scholarships.
 - b. Choir: 40/138 have registered. Scholarship needs are unknown.
 - c. Orchestra: 35/70 + have registered. Scholarship needs are unknown.
- B. Ashok has asked how long should someone be able to hold on to checks/money before turning them in? We think when someone has received \$200-300, it should be turned over to Ashok. The camp registrations are somewhat different in that those checks are approx. \$300-350 each and add up fast. The best policy is to deposit things as quickly as possible so that checks don't get lost.
- C. There was some discussion about the possibility of using the PTSO Visa machine in the future (borrowing the machine).
- D. Pay Pal and other web site payments may be an option.

General Board Meeting 7-8 PM

Members Present: As listed above. Attendance was light due to activities at the end of the school year.

- V. The meeting minutes from the May10th meeting were approved into record. Theresa will forward them to Alan Jackson to post to the SFA web site.

- VI. Ashok presented the Treasurer's Report with the balances by Division. Closing balances are:
 - A. Band = \$26,896.08.
 - B. Choir = \$5,658.66.
 - C. Orchestra = \$9151.99.
 - D. Theatre = \$1819.48.
 - E. General Fund = \$5294.41
 - F. Total = \$48,820.62
 - G. It was noted that these numbers appear high because they include the monies collected for camp registration, which will be paid out this summer to Interlochen.

- VII. Division Reports
 - A. Jason reported on recent and upcoming Band activities:
 - 1. The need for scholarships for camp was discussed.
 - 2. The bus reservations for Interlochen need to be paid by August 1st. Four busses cost \$9800 and it was decided that Ashok will pay for the busses from the band account since the money is there from camp registrations and it will get redistributed later among the various groups.
 - 3. One student, Brandon Angelini, is attending drum major camp at Illinois State in Normal, IL, due in part to a partial scholarship.
 - B. Lyn had reported on choir issues and concerns earlier in the meeting. Choir is in need of a parent representative. Lyn is also in need of support from the choir parents and knows she needs to make some changes in order to gain that support.
 - C. There were no theatre activities to report.
 - D. Andrea did not report on orchestra activities. Orchestra is in need of a parent rep and has some ideas for some who might be interested.

- VIII. Committee Reports
 - A. Fundraising
 - 1. Flower Sale
 - a. The proceeds from the flower sale was divided as follows: \$576.98 band, \$109 choir, \$86.50 orchestra, \$128 theatre, with the remainder to general fund.
 - 2. June 5th Car Wash
 - a. \$1081 was raised in cash that day with additional pledges that will be tallied when received.
 - 3. The Robotics money will be distributed soon.
 - 4. Music and Munchies at the PTSO Thrift shop raised \$750, which has been received and will be divided with ½ to band and ½ or orchestra.

- IX. Misc.
 - A. Theresa will help Tyra with the Registration Packet Handout.
 - B. Andrea introduced details regarding starting a Tri-M International Music Honor Society for choir, band, and orchestra. This is a true honor society with the following requirements:
 - 1. This requires a B average in music academics with at least a C in other courses.
 - 2. Character strength.

3. Music participation/enrollment.
4. Service opportunities/requirements.
5. There is a \$100 Chapter activation fee/year with \$20/year for students (to pay for awards). Guest speakers will participate.
6. Deb motioned supporting this and Tyra seconded it, with all in favor. We think it is important to support this academic opportunity. There was some discussion about requiring an A in music and at least a B in other courses.
7. This will need to be renewed before October 1st annually.

X. Old Business

A. Financial Needs Applications for camp.

1. We have received 22 requests now and 13 last year. Huron had 6-8 total requests per year. Why are there so many scholarship needs at Skyline? We don't have an answer.
2. We need to have an application.
3. We discussed requiring at least 10 hours of family volunteer contributions to SFA activities in return for scholarships.
4. Scholarships should come from each Division's General Fund.
5. It may be possible to verify needs through verifying the fee/reduced lunch applications through the main office.
6. The applications need to include a due date for receipt for consideration

The General SFA meeting ended around 8:45 PM.

The next meeting will be Monday September 27th with Executive Meeting from 6-7 PM and General Meeting from 7-8 PM.

Meeting Minutes respectfully submitted by Theresa Angelini. Please send any corrections or clarifications to tangelini@angeliniarchitects.com