

Skyline Friends of the Arts Monthly Meeting

Monday November 9, 2009, 7-8 PM

Board Members Present:	Tyra Lemmen	President
	Jeanne Burnside (open)	Vice President / Orchestra Rep. Treasurer
	Theresa Angelini	Secretary
	Rosemary Walker	Band Rep.
	Brad Axelrod (open)	Choir Rep. Orchestra Rep.
	Deb. Masten	Theater Rep.

Other attendees: Ines Caamano, Anne Subotic, Cathie Zmachinski, Phil Ristenbett

- I. Tyra Lemmen called the meeting to order at 7:05 PM and made introductions. The various program directors were absent due to theater practice for "Annie Get Your Gun" and maternity leave.
- II. There was a problem with many attendees finding the doors locked at Skyline and/or having further problems with getting upstairs to the Media Center Meeting Room since all stairways are locked. We will need to check to make sure at least one door is unlocked and we will need to provide more information with the meeting notice on how to get up to the Media Center Room (by taking the elevator).
- III. All board members present were installed in their positions.
 - a. A treasurer is needed. Jim Rose has been the treasurer since last year but can no longer participate due to a change in his professional work. There may be an orchestra parent who is interested and Tyra is following up with that parent.
- IV. Department Reports
 - a. Tyra reported on the Choir Department via an email from Lynn Ciechanski.
 - i. Choir is requesting a small stipend for Tom Pavlovich for his additional work outside of substitute teaching in working with the Skyline Blues Group while Lynn is on maternity leave. The request is for \$150 from the choir SFA account. After a short discussion about the details of how often and how long, the move was made by Deb Masten to approve this expenditure and the move was seconded by Rosemary Walker.
 - ii. Choir/Theater also requested that Tom Pavlovich be paid \$300 for his additional work outside of substitute teaching in helping with the Skyline Musical while Lynn is on maternity leave. There was a discussion about where the money should come from (theater, concession sales, choir, etc.). The motion was made to approve the expenditure and decide later what account this will be from.
 - iii. Theresa Angelini noted that Adam Collins also needs to be paid something for working with drumline, which is similar to this expenditure request.
 - iv. Choir also requested money for a pianist accompanist at the rate of \$24/hour for \$40 hours (10 hours per concert for practice time). The district contributes

\$108 toward this. The amount appears to be $\$960 - \$108 = \$852$. (these figures need to be verified – was it 40 hours per one concert x 2 concerts per year with additional for festival? $\$960 \times 2 = \1920 plus festival?) We need to receive more information about the specifics of this request, though we all acknowledge that this is important and necessary. This explains why the choir department feels that they need to charge admission for concerts while the other departments feel differently.

- v. The consensus was that we should ask all directors to submit a budget for the year for estimated expenses (clinicians: volunteers or paid, Adam Collin's time with drumline, entrance fees for festival, travel expenses such as school busses cost approx. \$350 for trips within the district.)

- b. Theater business was reported by Deb Masten.
 - i. "Annie Get Your Gun" is underway with performances scheduled for Nov. 13, 14, 15 and Nov. 20, 21.
 - ii. Food for Tech Week has been well organized with Kathryn's Catering providing main dishes with students paying \$20 for the week and families providing additional salads, drinks, deserts, etc.
 - iii. Auditions start Monday Nov. 16th for the next play.
 - iv. MIFA District Competition conflicts with Solo & Ensemble this year, so the Theater Department is looking at hosting a Theater Competition, possibly on January 23rd. Competitions involve 50 minutes time slots to set up and perform a one act play. This could be a great fundraiser for Skyline and would require SFA support.
 - v. This led to further discussions about Skyline hosting a Robotics Competition on March 12-13 which would be a fundraising opportunity. Ines Caamano is involved with the Robotics group and can coordinate some opportunities for SFA performances and fundraising since she is also a band parent.
 - 1. There have been some conflicts in trying to serve food for these types of events while Chartwell has the catering contract with the school. Ines will find out more about providing concessions and the potential for SFA involvement. Sanitation Training experience is required in order to serve food and one Skyline parent has taken the course in order to help with the concessions stand for the Athletic Booster Club.
 - 2. The Robotics Competition is an International Competition with U of M and Toyota involved. This is a terrific opportunity for Skyline to host this event and introduce the community to Skyline.

- c. Band business was reported by Tyra.
 - i. There is the potential to host the Bands in Review/Festival in March. Again this is a great opportunity for Skyline to host the community and also incorporate some fundraising.

- d. Orchestra business
 - i. The first payment is due for the New York trip. Chaperones are needed.
 - ii. There is a winter concert scheduled for December 14th with both band and orchestra.

- iii. They have met with the Ann Arbor Symphony Orchestra and the AASO is willing to help the Skyline orchestra program.

V. Fundraising

- a. There is a fundraising subcommittee meeting on Tuesday November 17th and Tyra is helping to organize that committee.
 - i. A Poinsettia Coupon sale through Turner's Nursery will be held starting very soon. SFA receives a discounted price on Poinsettias from Turner's and sells the coupons for a less discounted price, resulting in a profit for SFA and an OK deal for Turner's. There will be two sizes of poinsettias, 6-1/2" for approx. \$12 and 8" for approx. \$22. A bonus is that with the poinsettia purchase, the purchaser also gets 10% off on other items at Turner's. Tyra will send in the info to the Eagle's Eye newsletter. Susan Zick and Brigitte Moran are organizing this sale.
 - ii. The Flower Coupon Sale through Turner's last spring netted approx. \$600 for SFA. Everyone thought that was a great fundraiser – it was easy, benefitted both the purchaser and Turner's and resulted in a profit for SFA. The same fundraiser will be held this coming spring.
 - iii. Music and a Meal. The Music and a Meal fundraiser was a great success and resulted in a profit of approx. \$2900 and 472 dinners were sold.
 - 1. Next time we need to make it clear that all students must purchase a ticket, even if they are performing. This is a fundraiser.
 - 2. The length of the music program was an issue for some people. It was very enjoyable but it may need to be shortened as the program grows in future years. Tyra noted that at Huron some of the music groups perform informally during dinner.
 - 3. The possibility of having the pancake dinner as a breakfast on Saturday was discussed but the building is not available due to the additional cost of the custodians.
 - 4. The sponsors were a big part of the profit.
 - iv. Last year's spring car wash was held at the BP at Plymouth and Green Roads and netted \$600. The positive aspect of this fundraiser was that students from band, orchestra, choir, and theater all worked together and had fun.
 - v. There had been some discussion last summer about the PTO Thrift Shop "stuff the truck" program that raises +/- \$250. Anthony Dietzen had proposed this idea and someone could follow up with arranging this.
 - vi. The student discount card fundraiser seems like a great fundraiser idea and would ideally start next fall. Huron has been very successful with this program.
 - vii. Theater Concession Stand: Deb Masten is involved in this and mainly candy and drinks will be sold at the AGYG play. The Cinderella wands and tiaras were very popular items for last year's musical but guns seemed to be an undesirable sales item for this musical.
 - 1. Reimbursement forms and deposit forms are needed. Rachael Beaver could be contacted regarding uploading these to the website. Athletic Boosters also has similar forms.
 - 2. Downloadable flyers for the musical were desirable but not available. In the future these flyers could be emailed to friends and families to promote and advertise the Skyline theater events.

3. Yard signs for the musical were available and were distributed to interested parents after the meeting.

VI. Old Business

- a. We need to review and approve the Bylaws in order to get started as a 501C3 organization.
 - i. The suggestion was made that each board member needs to review the Bylaws and we should ask Patty Kenny to return to the next meeting to review any questions and discuss questionable areas so that these can be finalized.

THE NEXT SFA MEETING WILL BE HELD ON MONDAY DECEMBER 7TH AT 7 PM IN THE MEDIA CLASSROOM (INSTEAD OF MONDAY DECEMBER 14TH).

End of pre-meeting minutes. Submitted by Theresa Angelini. Any corrections should be sent to tangelini@angeliniarchitects.com.